

Monitoring Form - Stay Cool Kingston - Hot Weather Support Grant 2026

Thank you for taking part in our Stay Cool Kingston - grants for voluntary and community organisations supporting hot weather awareness and practical, community-led responses to vulnerable residents.

This form is for you to fill in during or after your sessions. It's designed to help you gather detailed insight, so please include as much information as you can. Use this sheet to record attendee numbers, discussions, feedback, your own reflections and the demographics of your group. Please complete it in as much detail as possible so we can better understand who you are reaching and make sure we are reaching vulnerable, younger and older residents at greater risk due to age, disability, health conditions, housing, or socio-economic challenges in the community.

Take photos of your sessions or activities (with consent) and share them with Kingston Voluntary Action as soon as possible.

By submitting this monitoring form, you agree that the information provided may be shared with relevant partners for the purpose of administering and evaluating the grant programme. If you have any concerns, please contact us before submitting your form.

Thank you for taking the time to complete this form in as much detail as you can

Information about your group

1. Name of organisation *

2. Name of person capturing insights *

3. Email *

4. Telephone number *

Information on the activities and participants

5. Date(s) of activities *

6. Venue(s) including postcode *

7. Target audience/age range *

8. Total number of attendances across the sessions/event *

9. What area, borough, or postcode did your attendees travel from to attend this event? *

10. How many items were bought and distributed? *

11. Any other outcomes you would like to report on, such as 'how many people subscribed to receive hot weather warnings' or similar? *

12. Please use this space to capture any feedback coming through. Where possible, highlight:

- Key positive feedback or outcomes
- Any challenges or barriers raised
- 2 direct participant quotes (if available)

*

13. Please use this space to capture your thoughts on the Stay Cool Kingston - Hot Weather Support Grant 2026 – what has worked well, what could be done differently in the future. *

14. Would you be interested in running a similar hot-weather support activity (with a practical approach) in the future? *

- Yes
- No
- Maybe

15. I can confirm I have sent photos and consent forms for the photos to eneida.capaldi@kva.org.uk *

- Yes
- No

16. I can confirm I have sent the receipts for the items I purchased to eneida.capaldi@kva.org.uk *

- Yes
- No

Equalities monitoring

The information captured in this form helps us to make sure we are engaging with all parts of the local community.

17. Please provide the ethnicities of the participants for equality monitoring. Select all that apply.

*

- Asian - Bangladeshi
- Asian - Chinese
- Asian - Indian
- Asian - Nepali
- Asian - Pakistani
- Asian - Sri Lankan Sinhalese
- Asian - Sri Lankan Tamil
- Asian - Vietnamese
- Asian - Sri Lankan other
- Other Asian
- Black British
- Black - Angolan
- Black - Caribbean Black
- Black - Congolese
- Black - Ghanaian Black
- Black - Nigerian
- Black - Sierra Leonean
- Black - Somali
- Black - Sudanese
- Other Black African
- Afghan
- Arab
- Charedi Jewish
- Egyptian
- Filipino
- Iranian
- Iraqi
- Jewish
- Japanese

- Korean
- Kurdish
- Latin/South/ Central American
- Lebanese
- Libyan
- Malay
- Moroccan
- Polynesian
- Thai
- Turkish
- Vietnamese
- Yemeni
- Mixed Asian and White
- Mixed Black Caribbean and White
- Mixed Black African and White
- Mixed other
- White - British
- White - English
- White - Welsh
- White - Scottish
- White - Northern Irish
- White - Irish
- White - Gypsy or Irish Traveller
- White - Australian / New Zealander
- White - European mixed
- White - Italian
- White – Kurdish
- White - North American
- White - Other Eastern European
- White - Other Western European
- White – Polish

- White - Turkish
- White - Turkish Cypriot
- White other
- Other

18. Please provide the ages of the participants for equality monitoring. Select all that apply. *

- 10-12
- 13-15
- 16-17
- 18-20
- 21-24
- 25-29
- 30-44
- 45-59
- 60-64
- 65-74
- 75-84
- 85-89
- 90 or over

19. Do any of your members have any of the following conditions that have lasted or are expected to last for at least 12 months? *

- Blindness or partial loss of sight
- Deafness or partial loss of hearing
- Learning disability
- Long term condition or illness
- Lived experience of mental health conditions
- Other

20. Are any of your members a carer for a friend or family member? *

Yes

No

21. If yes, how many?

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