



VCSE IAG Commissioning Information Event **26 September 2023**

Indicative Contract Titles:

1. Provision of Core Information, Advice and Guidance Services
2. Provision of Core Information, Advice and Support for Older People
3. Specialist Information, Advice and Support for People of Ethnic Minority Descent
4. Specialist Information, Advice Guidance Services relating to the delivery of the Warm Home, Better Health, Home Visiting Scheme
5. Specialist Information, Advice and guidance Service for Cambridge Road Residents being Rehoused due to the Regeneration Scheme
6. Specialist Information, Advice and Guidance Service for Night Time Support
7. Specialist Information, Advice and Guidance for People with Disabilities
8. Specialist Information, Advice and Guidance Service to support Single Homeless Pathway
9. Specialist Information, Advice and Guidance for People of the LGBTQ Community
10. Specialist Information, Advice and Guidance for People at Risk of Homelessness
11. Information, Advice and Guidance Development Partner Service

Contract Type: Commissioned and Grant Funded Services

Proposed Duration: 3 years with permitted extensions + 1 + 1 for each contract

Proposed Delivery dates: April 2024 - March 2027 (+1+1)

**Background:**

The Council is committed to providing phase 3 services as a part of the new VCSE recommissioning in Kingston. Information, Advice and Guidance (IAG) is a priority for the Council and the provision of both core and specialist services is expected to achieve various borough-wide outcomes for the residents. The successful providers of the above services will be required to have a role as the Council's trusted partners, working in close partnership with the council's various service areas and teams as well as other voluntary community sector organisations especially those considered to be a part of the new IAG signposting/referral process.

Market Information Event:

The Royal Borough of Kingston upon Thames Council is sharing its commissioning intentions for its IAG services across the borough. (please see above for list of indicative contract titles). The council is reviewing the current service provision for these contracts and has taken a codesigned approach with service users, VCS partners, NHS and various council service areas in developing the service specifications.

The event is expected to share information on the IAG services' commissioning process and support the council to develop a successful tender and grant fund scheme that works for providers in delivering on the various service provisions.

The event will consist of:

- Local needs review (data from our commissioned reports)
- The future of IAG in Kingston
- Brief service descriptions and overview



- Current service provisions and range of services required
- Discussion around opportunities for consortium and single provider arrangements
- Service access and market capacity
- Indicative procurement timeline

Market information Event Format:

The market information event will take the form of a virtual event on **Tuesday, 26th September 2023 from 11:00am - 12:30pm**. Providers are asked to submit questions relating to any specific service delivery, the procurement timeline and any other query relating to the IAG commissioning process via London Tenders Portal. The council will respond in a timely manner to all queries via the portal.

Furthermore, prospective service providers will be required to confirm their attendance for the virtual event by completing the “Market Information Questionnaire” document on the London Tenders Portal by **16:00, Thursday, 21st September**.

Please note a maximum of two delegates per organisation will be invited. Confirmation emails will be sent to all registered providers the following day, **22nd September**.

Please note that this is not a call for Tenders/Competition. Kingston Council will complete a separate tender process following the completion of this market engagement event. Prospective service providers that did not register or engage in this VCSE IAG information event will not be precluded from participating in any future tender relating to the above contract titles.