Meeting Places in Kingston upon Thames

NO COST TO HIRERS …

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| JOHN LEWIS COMMUNITY HUB  Wood Street, Kingston upon Thames,  KT1 1TE | 0208 547 4872  [Lene.wood@johnlewis.co.uk](mailto:Lene.wood@johnlewis.co.uk) | NO COST | One large room with refreshment facilities, tables, chairs and armchairs. |
| * Wheelchair access to 3rd Floor – next to the Nursery Department * Lifts * Underground parking | | | |

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| KINGSTON COUNCIL COMMUNITY ROOM  The Guildhall Main Building, High Street, Kingston upon Thames, KT1 1EU | 03337 000595  [tfpmhelpdesk@engie.com](mailto:tfpmhelpdesk@engie.com)  [www.kingston.gov.uk](http://www.kingston.gov.uk) | NO COST | * Maximum 12 guests seated around an oval table. * 7.00am – 7pm, Monday-Friday |
| * Disabled access via lift to the first floor * Free wi-fi - Power sockets - Head table with seating for speaker * Catering can be provided at a cost – contact: [tfpmhelpdesk@engie.com](mailto:tfpmhelpdesk@engie.com) | | | |

Offered to Registered Charities only and screened for suitability

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| HOME OF COMPASSION  58 High Street, Thames Ditton, KT7 0TT | 0208 339 3100 or 07342 949645  [www.caringhomes.org/find-a-home/home-of-compasion](http://www.caringhomes.org/find-a-home/home-of-compasion) | NO COST | * Seats 20 |
| * Local public parking around the corner * Wheelchair access * Tea/coffee/biscuits can be provided - Can bring your own items. * Post-it Notes and pens provided | | | |

HIRING COSTS … It is recommended to make contact with the organisation to ascertain current fees

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| ALL SAINT’S CHURCH  Market Place, Kingston upon Thames, KT1 1JP | 0208 546 5964  [info@allsaintskingston.co.uk](mailto:info@allsaintskingston.co.uk)  [www.allsaintskingston.co.uk](http://www.allsaintskingston.co.uk) | Charity = £27.00 per hour | * Seats 150 (sit down meal) * Seats 30 around a table * Seats 40 concert style |
| * Disabled toilets * Tea and coffee making facilities * Tables and chairs * PA System | | | |
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| CANBURY PAVILLION  Canbury Gardens, Lower Ham Road, Kingston upon Thames, KT2 5AX | 0770 8667 590  [Canbury.pavilion@gmail.com](mailto:Canbury.pavilion@gmail.com)  [www.facebook.com/canburypavillion](http://www.facebook.com/canburypavillion) | £30 per hour - or see below \*\* | Tables and Chairs to seat 48   * Mon-Thurs 9.00am - 10.30pm (No private functions) * Fri-Sat-Sun + Bank Holidays - 09.00am - 7.30pm |
| \*\* A non-commercial rate will apply to organisations in the following categories:  Non-profit making educational organisations / Non-profit making local clubs and societies  Local Charities should make contact in order to evaluate special agreements. | | | |
| * Ramps can be provided to enable wheelchair access * Sound system to play music via CDs, a Bluetooth connection or through a USB socket * Kitchen facilities (microwave, hotplate and a kettle). * Refreshments can be arranged - contact: 07929 371 500 / [catering@canburysecret.co.uk](mailto:catering@canburysecret.co.uk) | | | |

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| KINGSMEADOW  Kingsmeadow Stadium, Jack Goodchild Way, Kingston upon Thames | 0208 547 3396  [enquiries@kingsmeadowfunctions.com](mailto:enquiries@kingsmeadowfunctions.com)  [www.kingsmeadowfunctions.com](http://www.kingsmeadowfunctions.com) | | | £15.00 per delegate | * Adaptable layouts * From 8.30am - 5.30pm |
| * Ample free parking * Overhead projector with screen * WiFi * Flipchart, pad and pens provided * Tea and Coffee * Working buffet lunch | | | | | |
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| KINGSTON QUAKER CENTRE  Fairfield East, Kingston upon Thames, KT1 2PT | 0203 092 8743  [kqc@kingtonquakers.org](mailto:kqc@kingtonquakers.org)  [www.kingstonquakers.org](http://www.kingstonquakers.org) | Telephone, email or visit website for prices | * Meeting Room - Seats 76 * Hall - Seats 70 * Large Committee Room - Seats 24 * Small Committee Room - Seats 12 * Children’s Room - link to patio | | | |
| * Available for booking from 09.00am - 10.00pm * Parking limited - Disabled Parking upon request - also for loading * Covered cycle parking * Level access to all facilities * Audio System and Hearing Loop * Free WiFi * Projector * Flip Chart and Stand (marker pens not provided) * White Board * Kitchen facilities for light refreshments * No consumables allowed in the Meeting Room | | | | | | |

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| KINGSTON RECOVERY HUB  40-46 Cromwell Road,  Kingston upon Thames, KT2 6RN | Office: 0208 39 8060  Mobile: 07795 382 068  [Mick.gallagher@kaleidoscopeproject.org.uk](mailto:Mick.gallagher@kaleidoscopeproject.org.uk) | Email or telephone for  costs | | | * Not available before 4.00pm * Lounge area to adapt to open meeting space (20 people) or desk/training space (8-10 people) |
| * Available to rent all evenings (from 4.00pm) and all day Saturday and Sunday * Disabled access and toilet * Secured covered parking (underground) * Short walk (5 minutes) from Kingston British Rail and both Cromwell Road and Fairfield Bus Stations * Fully equipped kitchen * Wall mounted TV with HDMI (laptop friendly) setup | | | | | |
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| LEANDER SEA SCOUTS  92 Lower Ham Road, Kingston upon Thames, KT2 5BB | [info@leanderseascouts.org.uk](mailto:info@leanderseascouts.org.uk)  [www.leanderseascouts.co.uk](http://www.leanderseascouts.co.uk) | | Email for costs | * Not available in the evenings * An abundance of natural light and a river view. * Large hall with folding partition | |
| * Ramp for easy access * Disabled parking space and toilet * Parking on Albany Park Road and Lower Ham Road (metered only between 11.00am and 2.00pm) * Normal access via Albany Mews - a 2-minute walk from the Durlston Road bus stop on Richmond Road (route 65) * Normal tables and chairs * Simple tea and coffee making facilities | | | | | |

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| NEW MALDEN METHODIST CHURCH  49 High Street, New Malden, KT3 4BY | 0208 942 1288  [nmmc@hotmail.co.uk](mailto:nmmc@hotmail.co.uk)  [www.newmaldenmethodistchurch.com](http://www.newmaldenmethodistchurch.com) | | Various prices. Call, or see website | * Upper Hall - Seats 100 * Lower Hall - Seats 40 * Extension - Seats 60 * Choir Vestry - Seats 20 * Church Sanctuary - Seats 200 |
| * Time for hiring can be obtained by contacting the Church. * No bookings for Sunday mornings or Sunday afternoons of the 3rd Sunday of the month * All Halls (except the Upper Hall) are wheelchair accessible and there is a disabled toilet at the front of the building. * There are a few parking spaces – none guaranteed to be available. * Street parking is available. * Malden Centre Car Park is a 2 minute walk away. * Refreshment facilities (bring your own refreshments) – kettle, fridge and microwave. * The kitchen is available to hire, with full facilities including a double oven. * No alcohol allowed. * Project, screen and hearing loop available in the main Church, but not in other halls. | | | | |
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| RICHMOND AND HILLCROFT ADULT COMMUNITY COLLEGE (RHACC)  South Bank, Surbiton, KT6 6DF | 07983 326007  [hire@rhacc.ac.uk](mailto:hire@rhacc.ac.uk)  [www.hillcroft.ac.uk](http://www.hillcroft.ac.uk)  Talk about the seating arrangements: Board Room Style (lesser number) or Theatre Style (greater number) | Contact the College for Room Hire costs | | Anderson Room   * Seats 15 - 20   Smieton Room   * Seats 15 - 20   Phoebe Walters Room   * Seats 8   Ashby Suite   * Seats 30 - 60 |
| * Wheelchair access to the ground floor only * Disabled parking * Refreshments to order * Smart Board and Projector * Flip Chart and Stand (marker pens not provided) * White Board * Tea / Coffee / Tap Water - £2.00 per head – additional costs for biscuits, apple/orange juice/bottled water/canned drinks * Sandwiches etc. to order at a cost | | | | |

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| THE SEARCHLIGHT COMMUNITY CENTRE  Kingston Road, New Malden, KT3 3RX | 0208 546 2837  [michelle@kingstonmencap.org.uk](mailto:michelle@kingstonmencap.org.uk)  [www.kingstonmencap.org.uk](http://www.kingstonmencap.org.uk)  Please ring to discuss bookings, as there is school holiday availability.  On the 131 bus route and a 10 minute walk from Norbiton Station | Various prices … see below | Meeting Room 1   * Seats 15 without table * Seats 10-15 around table * Access to Garden   Meeting Room 2   * Seats 10-12 without table * Seats 8-10 around table   Hall   * Accommodates 100 people |
| Availability   * Monday: 09.00am - 3.00pm * Tuesday: Friday: 09.00am – 5.00pm * Saturday: 2.30pm – Midnight   Pricing:   * £15 per hour for meeting rooms (we have 2) ……………….. £12.50 per hour for Charities * £30 per hour for the Hall, including the communal area … £25 per hour for Charities   Resources:   * Wheelchair access and 2 x Accessible Toilets * Parking for 16 cars and 2 accessible parking spaces * Catering can be provided upon request Access to kitchen to make refreshments * Wi-Fi Lovely Walled Garden * Projector and Screen hire available Magic Table Sensory Projector available to hire * Flip Chart and Stand available – without marker pens | | | |

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| UNITED REFORMED CHURCH  (RICHARD MAYO CENTRE)  Eden Street, Kingston upon Thames,  KT1 1HZ | 0208 549 1888  [premises@urckingston.org.uk](mailto:premises@urckingston.org.uk)  [www.mayocentre.org.uk](http://www.mayocentre.org.uk) | Visit website for costs per room | * Training Room - Seats 30 * Meeting Room - Seats 14 * The Mayo Hall - Seats 150 * Room 21 - Seats 40 * Room 22 - Seats 35 * Room 25 - Seats 40 |
| * Prices are different depending upon the time of day: Ground Floor * Full Day = 9.00am-5.00pm - Meeting Room * Half Day =9.00am - 1.00pm or 1.00pm - 5.00pm - The Mayo Hall * Evenings = 7.00pm - 10.00pm First Floor * One disabled parking space - Training Room * Parking in M&S car park Second Floor * Accessible with lifts to all floors - Rooms 21 – 22 and 25 * Kitchen to hire - separate cost * Projector / Screen / Laptop and Microphone to hire | | | |
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| WELCARE KINGSTON  WelCare House, 53-55 Canbury Park Road, Kingston upon Thames, KT2 6LQ | 0208 546 3258  (Mon - Thurs 09.00am - 3.00pm)  [admin@welcarekingston.org.uk](mailto:admin@welcarekingston.org.uk)  [www.welcarekingston.org.uk](http://www.welcarekingston.org.uk) | Family-friendly rooms from £10.00 per hour | Availability  Mon – Thurs … 3.30pm – 9.30pm  Fri – Sat – Sun… 9.00am – 9.30pm  Please ring to discuss daytime and school holiday availability … as well as for further information and to make bookings. |
| * Wheelchair access to ground floor * Street parking available on parking meters from 8.30am – 6.30pm Access to kitchen to make refreshments * Multi-function copier/scanner/printer – charges for usage Free Wi-Fi throughout the building * Rooms available: * Double Lounge/Meeting Room … Seats 25-30 * Café Area/Meeting Room with Outside Patio … Seats 12-15 * Large Children’s Play Room / Meeting Room with garden access … for 30 * Well equipped Kitchen for cooking/teaching sessions * First Floor Counselling Room / Meeting Room … Seats 4 * Enclosed Garden with Patio – Ideal for Adults’ Party | | | |