Meeting Places in Kingston upon Thames

NO COST TO HIRERS …

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| JOHN LEWIS COMMUNITY HUBWood Street, Kingston upon Thames, KT1 1TE | 0208 547 4872Lene.wood@johnlewis.co.uk  | NO COST | One large room with refreshment facilities, tables, chairs and armchairs. |
| * Wheelchair access to 3rd Floor – next to the Nursery Department
* Lifts
* Underground parking
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| KINGSTON COUNCIL COMMUNITY ROOMThe Guildhall Main Building, High Street, Kingston upon Thames, KT1 1EU | 03337 000595tfpmhelpdesk@engie.com[www.kingston.gov.uk](http://www.kingston.gov.uk) | NO COST | * Maximum 12 guests seated around an oval table.
* 7.00am – 7pm, Monday-Friday
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| * Disabled access via lift to the first floor
* Free wi-fi - Power sockets - Head table with seating for speaker
* Catering can be provided at a cost – contact: tfpmhelpdesk@engie.com
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Offered to Registered Charities only and screened for suitability

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| HOME OF COMPASSION58 High Street, Thames Ditton, KT7 0TT | 0208 339 3100 or 07342 949645[www.caringhomes.org/find-a-home/home-of-compasion](http://www.caringhomes.org/find-a-home/home-of-compasion)  | NO COST | * Seats 20
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| * Local public parking around the corner
* Wheelchair access
* Tea/coffee/biscuits can be provided - Can bring your own items.
* Post-it Notes and pens provided
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HIRING COSTS … It is recommended to make contact with the organisation to ascertain current fees

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| ALL SAINT’S CHURCHMarket Place, Kingston upon Thames, KT1 1JP | 0208 546 5964info@allsaintskingston.co.uk [www.allsaintskingston.co.uk](http://www.allsaintskingston.co.uk) | Charity = £27.00 per hour | * Seats 150 (sit down meal)
* Seats 30 around a table
* Seats 40 concert style
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| * Disabled toilets
* Tea and coffee making facilities
* Tables and chairs
* PA System
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| CANBURY PAVILLIONCanbury Gardens, Lower Ham Road, Kingston upon Thames, KT2 5AX | 0770 8667 590Canbury.pavilion@gmail.com[www.facebook.com/canburypavillion](http://www.facebook.com/canburypavillion)  | £30 per hour - or see below \*\* | Tables and Chairs to seat 48* Mon-Thurs 9.00am - 10.30pm (No private functions)
* Fri-Sat-Sun + Bank Holidays - 09.00am - 7.30pm
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| \*\* A non-commercial rate will apply to organisations in the following categories:Non-profit making educational organisations / Non-profit making local clubs and societiesLocal Charities should make contact in order to evaluate special agreements. |
| * Ramps can be provided to enable wheelchair access
* Sound system to play music via CDs, a Bluetooth connection or through a USB socket
* Kitchen facilities (microwave, hotplate and a kettle).
* Refreshments can be arranged - contact: 07929 371 500 / catering@canburysecret.co.uk
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| KINGSMEADOWKingsmeadow Stadium, Jack Goodchild Way, Kingston upon Thames | 0208 547 3396enquiries@kingsmeadowfunctions.com[www.kingsmeadowfunctions.com](http://www.kingsmeadowfunctions.com) | £15.00 per delegate | * Adaptable layouts
* From 8.30am - 5.30pm
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| * Ample free parking
* Overhead projector with screen
* WiFi
* Flipchart, pad and pens provided
* Tea and Coffee
* Working buffet lunch
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| KINGSTON QUAKER CENTREFairfield East, Kingston upon Thames, KT1 2PT | 0203 092 8743kqc@kingtonquakers.org[www.kingstonquakers.org](http://www.kingstonquakers.org)  | Telephone, email or visit website for prices | * Meeting Room - Seats 76
* Hall - Seats 70
* Large Committee Room - Seats 24
* Small Committee Room - Seats 12
* Children’s Room - link to patio
 |
| * Available for booking from 09.00am - 10.00pm
* Parking limited - Disabled Parking upon request - also for loading
* Covered cycle parking
* Level access to all facilities
* Audio System and Hearing Loop
* Free WiFi
* Projector
* Flip Chart and Stand (marker pens not provided)
* White Board
* Kitchen facilities for light refreshments
* No consumables allowed in the Meeting Room
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| KINGSTON RECOVERY HUB40-46 Cromwell Road,Kingston upon Thames, KT2 6RN | Office: 0208 39 8060Mobile: 07795 382 068Mick.gallagher@kaleidoscopeproject.org.uk | Email or telephone forcosts | * Not available before 4.00pm
* Lounge area to adapt to open meeting space (20 people) or desk/training space (8-10 people)
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| * Available to rent all evenings (from 4.00pm) and all day Saturday and Sunday
* Disabled access and toilet
* Secured covered parking (underground)
* Short walk (5 minutes) from Kingston British Rail and both Cromwell Road and Fairfield Bus Stations
* Fully equipped kitchen
* Wall mounted TV with HDMI (laptop friendly) setup
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| LEANDER SEA SCOUTS92 Lower Ham Road, Kingston upon Thames, KT2 5BB |  info@leanderseascouts.org.uk[www.leanderseascouts.co.uk](http://www.leanderseascouts.co.uk) | Email for costs | * Not available in the evenings
* An abundance of natural light and a river view.
* Large hall with folding partition
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| * Ramp for easy access
* Disabled parking space and toilet
* Parking on Albany Park Road and Lower Ham Road (metered only between 11.00am and 2.00pm)
* Normal access via Albany Mews - a 2-minute walk from the Durlston Road bus stop on Richmond Road (route 65)
* Normal tables and chairs
* Simple tea and coffee making facilities
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| NEW MALDEN METHODIST CHURCH49 High Street, New Malden, KT3 4BY | 0208 942 1288nmmc@hotmail.co.uk[www.newmaldenmethodistchurch.com](http://www.newmaldenmethodistchurch.com) | Various prices. Call, or see website | * Upper Hall - Seats 100
* Lower Hall - Seats 40
* Extension - Seats 60
* Choir Vestry - Seats 20
* Church Sanctuary - Seats 200
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| * Time for hiring can be obtained by contacting the Church.
* No bookings for Sunday mornings or Sunday afternoons of the 3rd Sunday of the month
* All Halls (except the Upper Hall) are wheelchair accessible and there is a disabled toilet at the front of the building.
* There are a few parking spaces – none guaranteed to be available.
* Street parking is available.
* Malden Centre Car Park is a 2 minute walk away.
* Refreshment facilities (bring your own refreshments) – kettle, fridge and microwave.
* The kitchen is available to hire, with full facilities including a double oven.
* No alcohol allowed.
* Project, screen and hearing loop available in the main Church, but not in other halls.
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| RICHMOND AND HILLCROFT ADULT COMMUNITY COLLEGE (RHACC)South Bank, Surbiton, KT6 6DF | 07983 326007hire@rhacc.ac.uk[www.hillcroft.ac.uk](http://www.hillcroft.ac.uk) Talk about the seating arrangements: Board Room Style (lesser number) or Theatre Style (greater number) | Contact the College for Room Hire costs | Anderson Room * Seats 15 - 20

Smieton Room* Seats 15 - 20

Phoebe Walters Room* Seats 8

Ashby Suite* Seats 30 - 60
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| * Wheelchair access to the ground floor only
* Disabled parking
* Refreshments to order
* Smart Board and Projector
* Flip Chart and Stand (marker pens not provided)
* White Board
* Tea / Coffee / Tap Water - £2.00 per head – additional costs for biscuits, apple/orange juice/bottled water/canned drinks
* Sandwiches etc. to order at a cost
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| THE SEARCHLIGHT COMMUNITY CENTREKingston Road, New Malden, KT3 3RX | 0208 546 2837michelle@kingstonmencap.org.uk [www.kingstonmencap.org.uk](http://www.kingstonmencap.org.uk)Please ring to discuss bookings, as there is school holiday availability.On the 131 bus route and a 10 minute walk from Norbiton Station | Various prices … see below | Meeting Room 1* Seats 15 without table
* Seats 10-15 around table
* Access to Garden

Meeting Room 2* Seats 10-12 without table
* Seats 8-10 around table

Hall* Accommodates 100 people
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| Availability* Monday: 09.00am - 3.00pm
* Tuesday: Friday: 09.00am – 5.00pm
* Saturday: 2.30pm – Midnight

Pricing:* £15 per hour for meeting rooms (we have 2) ……………….. £12.50 per hour for Charities
* £30 per hour for the Hall, including the communal area … £25 per hour for Charities

Resources:* Wheelchair access and 2 x Accessible Toilets
* Parking for 16 cars and 2 accessible parking spaces
* Catering can be provided upon request Access to kitchen to make refreshments
* Wi-Fi Lovely Walled Garden
* Projector and Screen hire available Magic Table Sensory Projector available to hire
* Flip Chart and Stand available – without marker pens
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| UNITED REFORMED CHURCH(RICHARD MAYO CENTRE)Eden Street, Kingston upon Thames, KT1 1HZ | 0208 549 1888premises@urckingston.org.uk[www.mayocentre.org.uk](http://www.mayocentre.org.uk) | Visit website for costs per room | * Training Room - Seats 30
* Meeting Room - Seats 14
* The Mayo Hall - Seats 150
* Room 21 - Seats 40
* Room 22 - Seats 35
* Room 25 - Seats 40
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| * Prices are different depending upon the time of day: Ground Floor
* Full Day = 9.00am-5.00pm - Meeting Room
* Half Day =9.00am - 1.00pm or 1.00pm - 5.00pm - The Mayo Hall
* Evenings = 7.00pm - 10.00pm First Floor
* One disabled parking space - Training Room
* Parking in M&S car park Second Floor
* Accessible with lifts to all floors - Rooms 21 – 22 and 25
* Kitchen to hire - separate cost
* Projector / Screen / Laptop and Microphone to hire
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|  WELCARE KINGSTONWelCare House, 53-55 Canbury Park Road, Kingston upon Thames, KT2 6LQ | 0208 546 3258 (Mon - Thurs 09.00am - 3.00pm)admin@welcarekingston.org.uk[www.welcarekingston.org.uk](http://www.welcarekingston.org.uk) | Family-friendly rooms from £10.00 per hour | AvailabilityMon – Thurs … 3.30pm – 9.30pmFri – Sat – Sun… 9.00am – 9.30pmPlease ring to discuss daytime and school holiday availability … as well as for further information and to make bookings. |
| * Wheelchair access to ground floor
* Street parking available on parking meters from 8.30am – 6.30pm Access to kitchen to make refreshments
* Multi-function copier/scanner/printer – charges for usage Free Wi-Fi throughout the building
* Rooms available:
* Double Lounge/Meeting Room … Seats 25-30
* Café Area/Meeting Room with Outside Patio … Seats 12-15
* Large Children’s Play Room / Meeting Room with garden access … for 30
* Well equipped Kitchen for cooking/teaching sessions
* First Floor Counselling Room / Meeting Room … Seats 4
* Enclosed Garden with Patio – Ideal for Adults’ Party
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