



Certificate in Advice and Guidance - Level 2 NVQ

Get the skills and knowledge to work in information, advice and guidance roles such as careers advisor, helpdesk advisor, and customer service advisor.

On this course, you will learn:

- How to interact with clients
- Effective communication skills
- The importance of confidentiality and impartiality
- And much more

This Level 2 qualification is designed for adults looking to work, or already working, in information, advice or guidance-related careers.



Dates: Wednesday 17 April to Friday 19 July 2024

Time: 9am to 12noon

Days and location: Wednesday sessions are at the Guildhall, Kingston, KT1 1EU & Friday sessions are online

Cost: Free for eligible learners*

To register interest or find out more details:

- Email - skillsforworkandlife@kingston.gov.uk
- Visit - <https://bit.ly/KAE-Skills2324>
- Call - 07511 045124
- Scan the QR code



Funded by
UK Government

*This course is FREE if your personal annual income is below the London Living Wage of £25,642.50 or you are in receipt of benefits